**P- 02**

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR**

**Annexure** **2:** **Purchase** **Committee** **Certificate**

|  |  |
| --- | --- |
| Ref No |  |
| Place |  | Date |

"Certified that we the undersigned, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier/contractor recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of

Commerce or Ministry/Department concerned." The details of recommended purchase are:

|  |  |
| --- | --- |
| Item |  |
| Quantity |  |
| Indenter |  |
| Details of Prices Ascertained |  |
| Bidder | UnitRate | Taxes/ Duties | OtherCharges | Total UnitPrice | TotalPrice | Recommendations & Comments |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Selected Quotation |  |
| Bidder |  |
| Unit Rate, Taxes/Duties/OtherCharges |  |
| Total Unit Rate |  |
| Total Value of Purchase |  |
| Cheque may be drawn in favour of |  |

|  |  |  |
| --- | --- | --- |
| Signature | Signature | Signature |
| Name 1 | Name 2 | Name 3 |
| Designation | Designation | Designation |